



February 1, 2018

Dear Supervisor:

Thank you for your interest in participating as a Supervisor in American Denturist School's ("ADS") externship program (the "Externship Program"). Enclosed please find ADS's Supervisor Application, Agreement and Release. Please read the Agreement carefully. If you agree to its terms, please complete the Agreement and return it to ADS. You must submit the completed Agreement to ADS prior to beginning direct supervision and training of any extern. Please let us know if you have any questions regarding the Agreement.

As a Supervisor, you may choose to either (1) treat your relationship with the extern as an unpaid externship or (2) hire the extern as an employee. This decision must be made prior to the beginning of the externship. As the Agreement makes clear, if you hire the extern as an employee, you must disclose your intent to do so to the ADS Director of Education and observe all state and federal employment-related laws.

Thank you again for your interest in ADS's Externship Program. We look forward to working closely with you to provide our students a valuable experience outside of the classroom. Please don't hesitate to let us know if we can be of any assistance in that regard.

Sincerely,

A handwritten signature in black ink, appearing to read "Todd Young", is written over a horizontal line.

Todd Young  
Director of Education